iTilAsia

Registration Form

To register, please complete this form and send it by (Please type for clarity): ROC: 200410663G

Fax
Attention: Karen Leo
Tel: (+65) 6827 4471 Fax No : (+65) 6827 9601
Email: kata-info@katasystems.com, karen.leo@katasystems.com

Mail cheques to
KATA Systems Pte Ltd
105 Cecil Sreet #06-01
Singapore 069534

BILLING DETAILS

Contact Name: _____ **Designation:** _____
Company Name: _____ **Telephone:** _____
Mailing Address: _____ **Fax:** _____
Zip Code _____ **E-mail:** _____

NOTE: Please write name as it is written on the participants NRIC card if claiming CITREP (Singapore Only)

Name of Participants/ NRIC number	Course No	Course Title	Course Date

Method of Payment

☐ Cheque

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☐ Please send a proforma invoice to facilitate **advance** cheque payment before the course for the amount S$_____

☐ Our company has credit terms with KATA Systems Pte Ltd, please bill total of S$ _____ to the following address (If different from above)

Address Invoice to:
(if different from above) _____
_____

☐ Our company has training credits under KATA Systems Pte Ltd Sales Order No. __ _____.

X

_____ _____

Authorized Signature & Company Stamp **Name of Signatory /Designation**

Terms and Conditions

1. KATA Systems Pte Ltd reserves the right to cancel the course due to unforeseen circumstances.
2. **All prepaid training credits must be consumed within 12 months.**
3. Customer cancellations or re-scheduling made within **10 working days** prior to class commencement will be subjected to the full course fee.
4. All prices herein are exclusive of Goods and Services Tax (GST). Any inposition or liability to pay such GST shall be borne solely by the purchaser.
5. No resale, transfer or re-export of the course(s) content listed on this registration is authorised without prior authorisation by KATA Systems Pte Ltd.
6. Replacement of participants must be made minimum two weeks with written notices before commencement date.
7. Advanced payments must be made minimum **two WEEKs** before commencement date for non-KATA Systems Pte Ltd credit accounts.
8. Only **Registrations** Forms **with company stamp and authorised signatory** will be accepted.
9. Participants are advised to ensure that they have met the pre-requisites before registration.
10. iTilasia is a subsidiary company of KATA Systems Pte Ltd. Please make cheques payable to KATA Systems Pte Ltd

For KATA Systems Pte Ltd Use Only

Ticked	C	NC
NP		
AB		
RN		
DR		

RPL # _____
DATE _____
NAME _____
SALES ORDER # _____
APPROVED BY _____

KATA Systems